INFORMATION FOR AUTHORS

Published annually, Ohio Valley Historical Archaeology serves as a regional forum for the dissemination of original research. It is the responsibility of the author(s) submitting a paper (two copies; maximum total length 35 pages including tables, figures, and double spaced text) for publication to:
1. verify the accuracy of citations, references, and quotations;
2. adhere to prescribed editorial and citational standards;
3. submit clear and reproducible figures and other illustrations; and – importantly –
4. obtain appropriate written permission for the reproduction of copyrighted and/or previously published materials and furnish a copy of same with their article at the time of submission.

Three general categories of original manuscripts are actively solicited: longer, more detailed articles of up to 35 total pages; shorter, often less formal research notes of five or six pages; and concise, objective reviews of books of regional interest. In most instances, the “Style Guide” published in the April 1983 issue of American Antiquity (Volume 48, No. 2, pp. 429-442) should be consulted in matters of manuscript form, textual elements, and reference citations. Each submission must be accompanied by a brief (ca. 150 words) abstract. Captions must be prepared for all figures. All text, figures, tables, etc. should be submitted on white paper measuring no larger than 8½ x 11 inches with at least one inch margins on both sides and top and bottom resulting in an image no larger than 6½ x 9 inches. Text pages should be double spaced and numbered (see below). Tables should appear on separate pages, preferably in camera-ready format. Clean photocopies of text and table pages are acceptable. Disk copies sent with the hard copy submission should be in Windows 95, Windows 2002, or Windows XP. Preferred font is #12 Times New Roman.

Citations within the text of a submitted paper should appear as: Zierden (1984); (Zierden 1984); Zierden (1984:33); or (Zierden 1984:33). Specific sources consulted (titled “References Cited”) shall follow the text (and Appendices, if present) in the following formats.

A. Journal article
Zierden, Martha A.

B. Book
Toulouse, Julian Harrison

C. Titled volume in a numbered series
Smith, Samuel D.
1980 Historical Background and Archaeological Testing of the Davy Crockett Birthplace State Historical Area, Greene County, Tennessee. Research Series No. 6, Division of Archaeology, Tennessee Department of Conservation, Nashville.

D. Article in an edited volume
Davidson, Paula Edmiston

Editorial style for Ohio Valley Historical Archaeology differs in part from American Antiquity format in the following regards:

1. Please do NOT insert two spaces between sentences within the body of the text. This is a waste of space and an editorial inconvenience to remove them.

2. Please do NOT insert page numbers on electronic versions of submitted papers. Authors have no idea as to how difficult it is to change or modify some of these (however, penciled page numbers on submitted hardcopies are appreciated and encouraged).
3. All figures must be no larger than 8½ x 11 inches in size. Remember that all figures will be reduced in the process of preparing the camera-ready journal and must allow for 1 inch margins on all sides. Authors should insure that inscriptions within drafted figures remain legible and allow for this in the process of preparing these illustrations.

4. For purposes of space conservation, numerically designated centuries within the body of the text should appear as “…the 18th century” or “…during the late 19th and early 20th centuries”. “Circa” is normally abbreviated as “ca.”

5. References to decades or general periods are written as “1830s” or “1800s”, not as “1830’s” or “1800’s”.

6. Although well aware of the widespread use of metric measurements in scholarly writing, the editor is likewise aware of the inappropriateness of always forcing an English foot into a metric shoe. Where appropriate, measurements, area, volume, etc. should appear as either “English (metric)” or “metric (English)”, as “20.0 ft. (6.1 m)” or “121.4 hectares (300 acres).”

7. Footnote usage is typically discouraged and where possible such items should be incorporated into the body of the text. When necessary, they shall appear collectively before the “References Cited” section (as shall any Appendices). In most instances, excessive or lengthy footnotes will be deleted by the editor.

8. Tables should appear in camera ready format on separate pages. Do not use shading.

9. When possible, the complete name(s) of the author(s) of a cited work should be used in the “References Cited” section (e.g., “Zierden, Martha A.” rather than “Zierden, M. A.”). Authors were given first names by their parents – please use them in all citations.

10. In the case of unpublished papers being cited, specific information should be given concerning where said item is available for inspection and/or on file (e.g., “Ms. on file, Office of State Archaeology, University of Kentucky, Lexington”).

11. Recurring references to the same source within the same paragraph may appear as “(ibid.:417)” so long as no other citation appears between these notations.

12. For other minor variations in style, authors are requested to examine (when possible) a recent issue of *Ohio Valley Historical Archaeology*.

13. Additionally, authors should note that photographs used as illustrations will be reproduced xerographically for publication. It is imperative that only clear, crisp matte finish Black/White photographs be submitted as illustrations.

**Please note:** Due to fiscal constraints, *Ohio Valley Historical Archaeology* is unable to furnish gratis author’s copies. However, upon written request, the editor can furnish each author (senior author in the instance of multiple authors) with one (1) clean, reproducible photocopy of the appropriate volume pages suitable for further duplication.